

Appendix 2

The process for developing the new three year CYPP - timeline

September		<ul style="list-style-type: none">• Facilitated needs analysis sessions take place at each of the scheduled theme group meetings (facilitated by a member of the project group)• Process and expectations around length and format to be outlined to DMT at their residential away day• CYPP project board to undertake a desk top analysis of what priorities might be based on data/ evidence base
October	Consultation to take place on the 5 priorities and associated actions for each ECM theme as identified through the needs analyses	<ul style="list-style-type: none">• <u>6 October</u> – update CYPSPG on process and timeline <p><u>13 October</u> – one hour slot at DMT with theme group Chairs to discuss:</p> <ul style="list-style-type: none">• outputs from the theme groups' needs analysis exercises (i.e. 5 big priorities and associated story on what we'll do differently)• any overlaps• cross cutting themes that should feature (e.g. child poverty)• proposed final format of the new CYPP
November		<ul style="list-style-type: none">• Further theme group meetings to take place to finalise 5 big priorities and associated actions• CYPP project board member linked to theme groups to do first draft of relevant ECM themed section(s) of the plan• CYPP project board to draft/ commission drafting of other sections of the plan• Completed first draft for circulation required by <u>Friday 21 November.</u>
December		<ul style="list-style-type: none">• <u>8 December</u> – draft CYPP goes to DMT with theme group Chairs for discussion (paper required by 1 December).• <u>8 December</u> – CYPSPG discussion of 5 priorities for each ECM theme and associated story on what we'll do differently as identified through the needs analyses• Secure a session with Cllr Clair Hawkins to talk through the draft CYPP• <u>19 December</u> - draft CYPP submitted for LAB in January and circulated to CYPSPG for discussion at meeting in February as well as

January 2009	<ul style="list-style-type: none"> • <u>6 January</u> – draft CYPP being discussed at Partnership Executive Group • <u>7 January</u> - draft CYPP goes to Leaders Advisory Board (LAB) for discussion on 7 January (draft plan and covering paper to be submitted <u>by 19 December</u>) • <u>20 January</u> – draft reports for Cabinet and O&S Committee due
February	<ul style="list-style-type: none"> • <u>2 February</u> - draft CYPP discussed at CYPSPG • CYPP re-drafted to take on board comments coming back from consultation (consultation closes on <u>31st January 2009</u>), CYPSPG, LAB and key partners/stakeholders • <u>23 February</u> – final reports for Cabinet and O&S Committee due
March	<ul style="list-style-type: none"> • <u>10 March</u> – CYPP goes to Overview and Scrutiny Committee • <u>11 March</u> - CYPP goes to Cabinet for discussion/sign off and any subsequent amendments made (draft report due 20 January, final report due 23 February)
April	<ul style="list-style-type: none"> • <u>6 April</u> – report due for Council • <u>22 April</u> - final version of CYPP goes to full Council for sign off (report due 6 April)

		key partners and stakeholders for comment
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